

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Thursday 9 March 2023 after bridge at 1.05pm
At the Clubhouse, 2a Irene Street, Redcliffe

1. **Management Committee:** Fay Jeppesen, Sue Lind, Wayne Parker, Linda Almond, Annette Hyland, Carol Bailey, Elly Oudendijk, Melva Leal, and Tracey Langton

Apologies: Tracey Langton and Elly Oudendijk

2. **Draft Minutes** of the Management Committee Meeting held 9 February 2023 to be confirmed. The minutes were tabled, it was moved by Annette Hyland and seconded by Sue Lind that the minutes be confirmed as a true and correct record. **CARRIED**

3. **Business arising from the Minutes of Thursday 9 February 2023 and Progress of Actions:**

- a. Rule changes to incorporation, awaiting more info from QBA and Office of Fair Trading
- b. DNS and Defibrillator, insert the Club's position into the OH&S policy ... **Carol**
- c. Investigate installing more solar panels ... **Carol / Linda**
- d. Online survey, the impact of Stepbridge on Clubs ... **Annette / Sent to members**
- e. Advanced lessons for intermediate players during May ... **Not to proceed**
- f. ESA Trivia Night on Saturday 18/03/2023 ... **Maree approved to sell raffle tickets**
- g. More discussion on Presidents Day Monday, 17/04/2023 ... **Fay**
- h. AGM Timeline and other actions to consider before the meeting ... **Wayne**

4. **Inward Correspondence and Business Arising**

1. 13/02 – Hervey Bay BC congress flyer 6/7 May 2023
2. 13/02 – Caboolture BC, Jenny Hays providing information for name badges
3. 13/02 – Fay Jeppesen, community hosting of Advanced Care Planning – 24MAR23
4. 20/02 – Tracey Langton, information about Chameleon Housing
5. 21/02 – Fay Jeppesen, Bridge Club scam – forwarded to members
6. 21/02 – Fuji Film, notice of change of name from Fuji Xerox
7. 25/02 – Plus-ES, Electricity meter checked by compliance officer
8. 28/02 – Fay Jeppesen, Stepbridge's perspective regarding online bridge
9. 03/03 – Peter Busch Altosoft, advising new security measures on our website
10. 08/03 – Melva Leal, Give a Child a Chance Flyer – suggestion for fundraising
11. 08/03 – Tracey Langton, Apology for meeting and members issue with combining bridge sections on Monday, 06/03/2023

Outward Correspondence:

1. 10/02 – Kim Ellaway QBA, sent application for 2024 congress dates
2. 21/02 – Email to members, advising of bridge club online scam
3. 02/03 – Email to members, ABF survey on online bridge
4. 03/03 – Email to members, advising changes to our website login
5. 07/03 – Acknowledgement of Resignation – Robyn Burns
6. 07/03 – Acknowledgement of Resignation – Kath Murtagh

Business arising from the Correspondence

- a. Fay proposed that the Club host an 'Advanced Care Planning' session for members and that she would follow up with Annette McNee who has provided information to other senior groups about accessing Australian Government funded aged care services on behalf of My Aged Care.
- b. The issue of combining the novice and open bridge sections on 6 March was discussed and it was pointed out to the members of the Committee that under By-Law 9.4 (c) ... The Director of an event is responsible for the management of the event and under Sub-Clause 3) ... Players must cooperate with the Director for the event should a division of the field be required and/or change of seating. The Director shall determine the movement for the event.

The problem that a Director sometimes has with a Howell movement is that players play both NS and EW and some players with a disability are unable to move around between tables and require a permanent seating. Members do not have to be consulted about the movement, on occasions as a courtesy, the Director has given members a choice as to how many boards they would like to play.

As the Tournament Organiser, Annette will speak to the Director and advise what the players feelings are and the position of the Committee, Fay confirms that she has responded to Tracey. Other feedback from the session was that players enjoyed playing and meeting new people in the Club, Sue Lind said the feedback she received was that players were quite chuffed that they had done so well on the day against the advanced players.

The Committee's position is that we will always support the Director.

Moved by Wayne Parker and seconded by Melva Leal that the inward correspondence be received, and the outward correspondence be endorsed. **CARRIED**

5. Treasurer's Report (Linda)

The Club has a balance of \$13,101.48 in our Everyday Account and \$5,185.60 in the Business Saver Account on 28 February. Membership fees are slowly coming in which has increased the amount in our bank account. Expenses totalled \$3,123.75 and the Club made a profit of \$3,188.90 for the month of February.

The term deposits will be maturing next month, and we will have to look at how we re-invest that money. Annette Hyland moved that we re-invest our term deposits with Suncorp Bank at a rate of 4.1% or better for 9 months, seconded by Linda Almond. **CARRIED**

Wayne has confirmed that he has verified the existence and approximate amount of the accounts listed in the Treasurer's report, including our term deposits with the Suncorp Bank.

Linda Almond moved that the Treasurer's report as tabled be accepted and the accounts paid be ratified, seconded by Melva Leal. **CARRIED**

6. Membership and Masterpoint Report (Annette)

- New Membership Applications this month ... Nil
- Overdue membership renewals sent to unpaid members – 39 members
- Wayne and Peter will do the final reconciliation before the 31st of March.

7. Tournament Organiser Report (Annette)

The current GNOT heat was discussed, and the main issue was the number of boards being played each match and the movement for the event as all teams do not play each other. The reasons were outlined by Annette to the Committee and the event is running very well.

On Friday 17 March, we do not have a Director for the day – I have asked Sue Kennard to Direct and Wayne will be the Bridgemate for the day to support her as Lynda Bennion will be away.

8. Building and Maintenance (Carol)

The air conditioning unit was serviced, and Carol cleaned the clubroom while the service was being performed. Tablecloths were changed and taken home to be washed, cupboards were cleaned. Fay thanked Carol for all her good work.

9. O H & S Report (Carol)

Carol will prepare an amendment to our policy for the next meeting.

10. Education Report (Sue)

Andy Hung guest seminars will be held on Wednesday 12 April at a cost of \$25 per person with a minimum payment of 20 players each session. The Club will be required to deal boards and print notes, the topics are:

- 10.30am – 12.30pm - Overcoming the Fear of playing in No-trumps
- 1.00pm – 3.00pm - Signalling more Accurately

Members should bring their own lunch, Wayne will prepare a flyer for the noticeboard. Members should register by nominating on our website. Sue Lind moved that Redcliffe Club members will be subsidised by \$15.00 for the seminar and other players attending the seminar will pay the full cost of \$25.00, seconded by Linda Almond. Should the minimum number of people attending the event not be reached, the seminar will be cancelled. **CARRIED**

Attendance at the Bridge Lessons is still very good – 18 to 20 beginners. Annette also received a phone call asking if we would conduct lessons at the Newport Retirement Village for 14 ladies who do not want to come to our clubroom. Fay suggested that she and Annette could go down to the village and explain what the game of bridge is about and encourage them to come to our next set of lessons in September. The lessons will probably commence on Saturday, 2 September 2023.

11. Member Welfare Report (Elly)

Pam Powell was sent a get well card after her knee replacement.

12. General Business

1. Hosting National Advanced Care Planning week – Fay to follow up
2. Trivia night – ESA Redcliffe Branch on Saturday 18 March, Fay will look up after the event – Maree has been given approval to sell raffle tickets in the clubroom
3. Redcliffe BC Rule Changes and other issues for the AGM – ongoing for Committee members
4. Presidents' Day charity fund raising:
 - ◆ We have received information from Tracey about "Chameleon Housing" which is a specialist homeless service for both male and female residents between the age of 16-25 and they are trying to build 2 houses in the Moreton Bay Region. There were 296 people sleeping rough in 2016 and in North Brisbane there are 9 beds solely available for youth and 4 of those beds are on the Redcliffe Peninsula.
 - ◆ We also received information from Melva about "Give a Child a Chance" which is an offshoot of St Vincent de Paul and does not receive funding from the government. This programme is focused on the educational needs for struggling families in difficult times and the organisation liaises with schools in the local area to identify families and children in need of support. They provide uniforms, stationary and school resources to keep a child in school to attain an education, equal to that of their peers. The parents are asked to give a commitment for the child to attend school and pay \$5.00 a week to help cover excursions, camps etc.

Linda Almond moved the Club donates all monies raised on Presidents Day to Chameleon Housing and that we recommend to the new Committee that deposits collected for our Christmas party be donated to Give a Child a Chance, seconded by Carol Bailey. **CARRIED**


 - ◆ Wayne will prepare a letter on the Club letterhead for members asking for donations from local business houses for our fundraising charity day.
5. Treasury issues – equipment purchases, purchasing limits and invoicing.


Linda Almond moved that the cash purchasing limit be up to \$100.00 (*which will be indicated on the reimbursement form*), all equipment purchases have to be approved by the Committee and all invoices are to be formulated by the Treasurer, seconded by Carol Bailey. **CARRIED**
6. The AGM Timetable was distributed to the Committee members, Linda will arrange for the books to be sent to the Auditor in early April and they need 6 weeks to perform their function.
7. The newsletter is currently being prepared.

13. Close and date of next meeting.

Meeting closed at 3.10pm, next meeting to held on Thursday 6/04/2023.

Confirmed as true and correct by:


Fay Jeppesen (President)
Date: 13 APR 2023


Wayne Parker (Secretary)
Date: 13/04/2023

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - February 2023

Tabled at Management Committee Meeting of 9th March 2023

1. Cash Holdings

\$ 13,101.48	Cash at Bank Account				
\$ 5,185.60	Business Saver Account				
\$ 270,000.00	Term Deposit no. 125784107 - 12 mths at 0.85% maturing 19/4/2023	\$		2,295	Interest on Maturity
\$ 130,000.00	Term Deposit no. 34921275 - 12 mths at 1.00% maturing 13/4/2023	\$		1,300	
\$ 418,287.08	Total Cash Holdings	\$		3,595	

2. Expenses

\$ 3,327.75 List of expenses attached.

3. Liabilities

\$ 683.96 Coles Customer Account card.

4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Feb-23	Last Year	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 4,280.00	\$ 4,077.00	\$ 53,856.60	\$ 5,492.60	11.40%
Total Receipts	\$ 6,514.45	\$ 6,002.27	\$ 69,849.32	\$ 1,588.45	12.30%
Expenditure	\$ 3,123.75	\$ 1,758.24	\$ 62,633.92	\$ 6,002.54	10.60%
Net Income	\$ 3,188.90	\$ 4,244.03	\$ 7,011.40	-\$ 4,618.09	39.70%

Monthly Notes:

1. The Club made a Profit of \$3,188.90 for the month of February 2023
2. Table Fees were \$4,280.00 for the month, up by \$203.00 for the same period last year
3. Membership fees collected to date are:
Home Members: \$6,329.50
Away Members: \$365.00
Joining Fees: \$190.00

Balance Sheet:

Attached is the Balance Sheet report for the 28th February 2023

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Linda Almond
Treasurer